



FAMILY NAME _____
 Billing Address: _____
 City/State/Zip _____

Home Phone _____ Work Phone _____

2010-2011 School Year: _____ \$100
 Student(s) Name _____ Registration Fee
 _____ Grade Level 2010-11 _____ \$ _____
 _____ Grade Level 2010-11 _____ \$ _____
 _____ Grade Level 2010-11 _____ \$ _____
 _____ Grade Level 2010-11 _____ \$ _____
 TOTAL REGISTRATION FEE \$ _____

Registration Fee

- A non-refundable **registration fee of \$100** per student is due February 26, 2010.
- A **book fee of \$150** per student is due by May 31, 2010.
- A seat in the class is only reserved for the next school year if the registration fee is paid in full
- Registration Fees are only refundable when the vacated seat can be filled by a student on a waiting list.

Choose One:

- One payment of \$250 per child **ATTACHED** One payment of **\$100 NOW** and **\$150** on tuition account for full payment **by May 31, 2010.**

Tuition Payment Options:

Qualifying Catholic Rate

- This rate is reserved for practicing, verifiable, contributing members of a parish in the Archdiocese of Portland.
- "Qualifying" status is subject to periodic examination and verification
- Parents who attend a parish that is unable to pay the school subsidy **MAY** be expected to donate the subsidy amount to the school to satisfy that loss of revenue.

	Annual <i>One yearly pymt June</i>	Semi-Annual <i>Two payments June & December</i>	Quarterly <i>Four Payments June, Sept., Dec., Mar.</i>	12-month <i>Twelve Payments June to May</i>
Children				
1 Child	<input type="checkbox"/> \$3,720	<input type="checkbox"/> \$1,860	<input type="checkbox"/> \$930	<input type="checkbox"/> \$310
2 Children	<input type="checkbox"/> \$6,516 <i>(3,720 + 2nd child 2,796)</i>	<input type="checkbox"/> \$3,258	<input type="checkbox"/> \$1,629	<input type="checkbox"/> \$543
3 Children	<input type="checkbox"/> \$8,484 <i>(3,720 + 2nd child 2,796 + 3rd child 1,968)</i>	<input type="checkbox"/> \$4,242	<input type="checkbox"/> \$2,121	<input type="checkbox"/> \$707
4 Children	<input type="checkbox"/> \$10,452 <i>(3,720 + 2nd child 2,796 + 3rd child 1,968 + 4th child is 1,968)</i>	<input type="checkbox"/> \$5,226	<input type="checkbox"/> \$2,613	<input type="checkbox"/> \$871

Non-Qualifying Rate (Each Child K – 8)

	Annual <i>One yearly pymt June</i>	Semi-Annual <i>Two payments June & December</i>	Quarterly <i>Four Payments June, Sept, Dec., Mar.</i>	12-month <i>Twelve Payments June to May</i>
Children				
1 Child	<input type="checkbox"/> \$5,328	<input type="checkbox"/> \$2,664	<input type="checkbox"/> \$1,332	<input type="checkbox"/> \$444

Volunteer Commitment

Each family is required to participate in the Fair Share Program as outlined in separate enclosure to this agreement. Forty (40) hours of participation is required from each family. Hours not completed by April 30 will be billed at \$15.00 per hour, and applied to the balance due. Because the Auction proceeds are 80% of the Parent Club obligation to the school budget, we require that every family give at least 10 of their required hours to the Development Office and/or Auction. Each family will be required to make a cash or merchandise donation of \$200.00 (minimum) to the Auction. In addition, donations to the bottle booth and \$20 for classroom projects are required.

Scrip

Each family is required to purchase a minimum amount of Scrip each year (\$1800 for two-parent family, \$900 for single parent family). Parents may choose to purchase it monthly. To “opt-out” of scrip purchasing a parent must be willing to pay the equivalent amount of \$11.25 per month to the Parents Club instead of purchasing Scrip.

Student Suspension for Tuition Collection

Each family’s tuition account must be current on the first day of school and each subsequent month. If the account is delinquent at the end of a trimester, the child(ren) will not be allowed to begin the next trimester. Attendance at St. Therese will not be allowed while tuition accounts are in arrears. The school reserves the right to refund any future tuition/registration fees paid and to decline school enrollment to families whose accounts are not current. The school reserves the right to suspend attendance for students whose family tuition account is in arrears.

Non-Standard Tuition Arrangements

Arrangements for payment of tuition in timing or amounts that differ from the stated agreement must be presented to the Principal for approval. All arrangements must be agreed to in writing in a memorandum of understanding signed by the school parent/legal guardian and the school principal.

Late Payment and Collection Costs

Tuition is due by the agreed date through the FACTS Tuition Service Company. In the event that tuition becomes past due, late charges of \$10.00 per month and fees may be assessed. The school family will also be charged for any checks returned for non-sufficient funds based on the fees charged to the school.

AGREEMENT

I have read this contract, and I agree to the terms and conditions stated. I also agree to pay St. Therese School the tuition and fees specified and fulfill my service hours. I further agree to abide by the school policies and regulations as outlined in the school handbook (available in pdf format and available on the school website) and by the Principal and Pastor.

I understand that registration fees may not be refundable. I agree that the total amount of this contract will be reduced by the amount of any Financial Aid Grants this family is awarded.

I also agree that if this note is placed in the hands of an attorney or collection agency for collection, I promise and agree to pay holder’s reasonable fees and collection costs even though no suit or action is filed hereon; however, if a suit or action is filed, the amount of such reasonable fees shall be fixed by the court or courts in which the suit or action, including any appeal therein, is tried, heard or decided.

I agree to all the provisions as indicated above.

Signature - Financially Responsible Parent/Guardian

Date

Principal, St. Therese School

Date

Printed Name

a copy of the signed contract may be requested by the parent