

FAIR SHARE SIGN UP FORM

PARENT NAME: _____ please PRINT

I/We have read the Fair Share program information, completed the Fair Share Sign-Up Form, and agree to the following:

I/We will complete:

40 hours 20 hours (single parent) of service to ST. THERESE SCHOOL

I/We choose to "buy out" of the Fair Share Program. Enclosed is the check for \$600 (\$300 single parent family).

I/We agree to complete these hours and I/we understand it is my/our responsibility to seek out opportunities to complete these hours, to record them, and return the Fair Share Log to the "In Box" located in the main hallway at the school.

Home Phone: _____ Other Phone: _____

VOLUNTEER OPPORTUNITIES

SCHOOL RELATED SERVICES

- () Recess duty helper
- () Lunch duty helper
- () Hot Lunch workers -all year
(kitchen prep, servers)
- () Classroom helper
___ Reading ___ Math _____ Other
- () Work at home
- () Field Trip chaperone (Grades _____)
- () Library helper
(days/times available _____)
- () Book Fair (date & times vary)
- () Extended Care helper (on call)
- () Yard/Grounds Work on campus (set your own time)
- () St. Michaels Lunches driver
(2nd Tuesday of every month – 8:30 a.m.)
- () Health Screening
___ Height/Weight/Vision (fall)
___ Hearing (winter)
___ Scoliosis (spring)
- () New family mentor
- () Translator – language spoken:

- () Box Tops for Education helper
- () Campbell's Soup Labels helper

PARENTS CLUB SOCIAL EVENTS

- () Halloween Bash Committee
- () Bingo Night
- () Grandparents Day helper
- () Teacher Appreciation Committee
- () Room Parent – grade(s) _____

PARENTS CLUB FUNDRAISING

- () Jog-A-Thon Committee
- () Plant Sale Committee
- () Scrip Sales

DEVELOPMENT ACTIVITIES (ALL YEAR)

- () Annual Fund Drive (fall)
- () Phone-A-Thon (work at home)
- () Mailings (work at home)
- () Kick-Off Event (fall)
- () Alumni Association (work at home)
- () Other _____

AUCTION

- () Procurement
(letters, phone calls, pick-up, thank you notes)
- () Publicity (mailings, announcements, advertisement)
- () Silent Auction
- () Oral Auction
- () Operations – (night of the Auction)
(coordinate volunteers, staging, runners, recorders, transport of donations)
- () Reservations
(check in/out, tickets, seating arrangement)
- () Computer / Finance
(software/hardware, data entry, cashiering, finance)
- () Class Projects
(quilts, aprons, art, class baskets)
- () Fundraisers
(raffle, bottle booth, cookies/coins, dinner parties)
- () Decorations

CYO PROGRAM

- () CYO Coach
Sport: _____
() Male () Female Grade: _____
- () Time Clock/Scoreboard
- () Scorekeeper
- () Set Up
- () Clean Up
- () Concessions

FAIR SHARE PROGRAM

COMMONLY ASKED QUESTIONS

WHAT IS THE FAIR SHARE PROGRAM?

The Fair Share Program is a mandatory family participation program in which each family contributes 40 hours of service (20 for single parent families) to the school and/or parish, or pays a “buy-out” fee.

WHAT IS THE PURPOSE OF THE FAIR SHARE PROGRAM?

The purpose of the Fair Share Program is to keep tuition costs down and to increase family participation in the school. **Please take your time and read the Fair Share Registration carefully when signing up for School participation.**

HOW MANY FAIR SHARE HOURS ARE REQUIRED?

Two parent families contribute a minimum of 40 hours (20 for single parents). Hours are completed anytime during the school tuition year (June 1st through May 31st). Fulfillment of these hours, or payment through “buy-out”, must be completed for enrollment in the following year. All hours beyond the minimum should continue to be recorded in order to support data needed for grant applications.

CAN I “BUY OUT” OF THE PROGRAM?

Yes, families not wishing to participate in Fair Share work may “buy out” of the program for a cost of \$15 per hour. The fee must be paid at the time of registration. The cost is \$600 for two parent families and \$300 for single parent families. Buying out does not release a parent from the auction financial contribution of \$200 value procurement, \$20 to class baskets and a donation to the Bottle Booth.

WHAT IF I DON’T COMPLETE ALL MY HOURS?

Hours not completed will be charged to you at a rate of \$15 per hour and billed on your tuition statement. Registration for the following year will be contingent upon completion of hours or payment of this shortage.

HOW DO I KNOW WHAT TO DO TO EARN FAIR SHARE HOURS?

The Fair Share form lists jobs and services that qualify for Fair Share hours. In addition, you may be asked to perform a service, or you may see a need for a service that is not listed on the Fair Share form. Check with the school principal to verify that the service will qualify for Fair Share hours. Watch the Thursday packet for specific requests for services which qualify for Fair Share hours.

HOW DO I KEEP TRACK OF MY FAIR SHARE HOURS?

You may keep track of your hours by recording them on the Fair Share Log. These sheets are located in a wall pocket in the front entry of the main school hallway and returned to the same location. Periodically you will receive a report of the hours that you turned in on the Fair Share Log. A Fair Share chairman is available by phone or email for questions. Check with the office for current phone and email address.

ARE THE FAIR SHARE HOURS DIVIDED BETWEEN AUCTION, SCHOOL AND/OR PARISH?

Yes, you are required to contribute 10 hours to the school Auction. The other 30 hours are used for school or auction. All archdiocesan pastors expect that you contribute your time and financial support in order to receive the “qualifying” tuition rate and subsidy. This is in addition to the hours you volunteer at this school. The amount of time and financial support expected is set by each pastor. Check with your individual parish.

HOW DO I COMPLETE THIS COMPONENT OF MY REGISTRATION CONTRACT?

Just follow these simple steps:

- Complete and return to the school office the Fair Share Form.
- If you choose to buy out, send a check to the school office for the buy-out amount. Mark your check as “Fair Share Hours”.
(\$600 for two parent families and \$300 for single parent families).